

Public Document Pack



TEVIOT AND LIDDESDALE AREA FORUM TUESDAY, 16TH JUNE, 2015

A MEETING of the TEVIOT AND LIDDESDALE AREA FORUM will be held in the LESSER HALL,
TOWN HALL, HAWICK on TUESDAY, 16 JUNE 2015 at 6.30 pm

J. J. WILKINSON,
Clerk to the Council,

9 June 2015

BUSINESS		
1.	Apologies for Absence.	
2.	Order of Business.	
3.	Declarations of Interest.	
4.	Minute. (Pages 1 - 4) Minute of the meeting of the Teviot and Liddesdale Area Forum of 19 May 2015 to be approved. (Copy attached).	2 mins
5.	Presentations:- (a) Health & Social Care Integration (Ms J Douglas, Principal Assistant Social Care & Health/Group Manager). (b) Scottish Fire & Rescue Service (Mr R Bell, Hawick Station Manager).	30 mins
6.	Neighbourhood Small Schemes and Quality of Life. (Pages 5 - 12) Consider report by Service Director Neighbourhood Services. (Copy attached).	10 mins
7.	Police Scotland. Update report by Police Inspector detailing ongoing work and initiatives in the Teviot and Liddesdale area.	10 mins
8.	Scottish Fire & Rescue Service. (Pages 13 - 16) Update report by Russell Bell, Station Commander, detailing ongoing work and initiatives in the Teviot and Liddesdale Area. (Copy attached).	10 mins

9.	Open Questions Opportunity for members of the public to raise any issues not included on the agenda.	10 mins
10.	Community Council Spotlight. Consider matters of interest to Community Councils.	10 mins
11.	Any Other Items Previously Circulated.	
12.	Any Other Items which the Chairman Decides are Urgent.	
13.	Date of next Teviot and Liddesdale Area Forum Meeting. Tuesday, 18 August 2015 at 6.30 pm in the Lesser Hall, Town Hall Hawick.	2 mins

NOTES

- 1. Timings given above are only indicative and not intended to inhibit Members' discussions.**
- 2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

Membership of Committee:- Councillors G Turnbull (Chairman), A Cranston, W McAteer, S Marshall, D Paterson and R Smith

Mr M Grieve, Burnfoot Community Council
Mr C Griffiths, Hobkirk Community Council
Mr M Harrison, Southdean Community Council
Mr W Roberts, Denholm and District Community Council
Mr R Scott, Upper Liddesdale & Hermitage Community Council
Mrs M Short, Hawick Community Council
Mr T Stevenson, Upper Teviotdale & Borthwick Water
Mr S Wilson, Newcastleton & District Community Council

Please direct any enquiries to Judith Turnbull Tel No. 01835 826556
Judith.Turnbull@scotborders.gov.uk

SCOTTISH BORDERS COUNCIL
TEVIOT AND LIDDESDALE AREA FORUM

MINUTES of Meeting of the TEVIOT AND
LIDDESDALE AREA FORUM held in Lesser
Hall, Town Hall, Hawick on Tuesday, 19th
May, 2015 at 6.30 pm

- Present:- Councillors G Turnbull (Chairman), A Cranston, W McAteer, S Marshall,
D Paterson, R Smith, Mr M Grieve (Burnfoot Community Council),
Mr C Griffiths (Hobkirk Community Council) and Mr T Stevenson
(Upper Teviotdale & Borthwick Water Community Council).
- Apologies:- Mr M Harrison (Southdean Community Council), Mr W Roberts (Denholm and
District Community Council), Mr R Scott (Upper Liddesdale & Hermitage
Community Council), Mrs M Short (Hawick Community Council), Mr S Wilson
(Newcastleton & District Community Council), Mr C Knox (Hawick Community
Council) and Russell Bell (Scottish Fire and Rescue Service)
- In Attendance:- Inspector C Wood (Police Scotland), Neighbourhood Area Manager (Mr A
Finnie)

Members of the Public:- 4 in attendance

1. **WELCOME AND INTRODUCTIONS.**

The Chairman welcomed those present to the meeting and advised that there would be a presentation on Crumhaugh House by Dr Cliff Sharp, Ms Karen Maitland and Ms Carol Gillie, NHS Borders.

2. **MINUTE.**

There had been circulated copies of the Minute of the meeting held on 21 April 2015.

DECISION

AGREED to approve the Minute.

3. **ORDER OF BUSINESS**

The Chairman varied the order of business as shown on the agenda and the Minute reflects the order in which the items were considered at the meeting.

4. **ENGAGEMENT BY NHS BORDERS - CRUMHAUGH**

Ms Carol Gillie, Director of Finance, Dr Cliff Sharp, Consultant Psychiatrist and Ms Karen Maitland, Project Manager, were in attendance and gave a presentation on NHS Borders' proposals for Crumhaugh House. Dr Sharp began by explaining that currently there was a 16-bed, mental health, rehabilitation inpatient unit located at Galavale, Galashiels. Galavale was built on two floors and was no longer suitable to accommodate an ageing population and presented challenges for effective patient observation. A project team had been established in July 2014 to consider an alternative location and, following an Options Appraisal, Crumhaugh House, Hawick, was identified as the preferred location for the relocation of the unit. A planned £2m investment would refurbish Crumhaugh House into a 13-bed inpatient ward and would address the existing issues of patient safety and an ageing client group. Patients from 18 to 69 years with severe and enduring mental health problems would be treated in the ward. Ms Maitland added, that consultation had taken place with NHS Borders Governance Groups and SBC Leaders. Engagement would now take place with Community Councils, local MPs and MSPs. Neighbouring properties to Crumhaugh would also be invited to a drop-in session to discuss the project

and be reassured about any concerns. The next stage would be for the proposal to be taken to the Health Board in August 2015 with the relocation taking place in the summer 2016. The Chairman thanked NHS Borders representatives for the comprehensive report and the Forum unanimously welcomed the project and the investment in Crumhaugh House. In answer to questions, Dr Sharp advised that in the future, the second floor of the building might be utilised for office accommodation for the community team. Clients over 69 years were referred to the Older Adults' Mental Health Team. The unit would employ a full-time Consultant Psychiatrist, Speciality Doctors and Duty Doctors; local GPs would not be required. Third sector involvement would continue.

DECISION NOTED.

5. **NEIGHBOURHOOD SMALL SCHEMES AND QUALITY OF LIFE.**

There had been circulated copies of a report by Service Director Neighbourhood Services updating the Forum on previously approved Neighbourhood Small Schemes and seeking approval for proposed new Quality of Life and Neighbourhood Small Schemes. The following Neighbourhood Small Schemes had been requested for consideration:- Contribution towards purchase of shrubs, O'Connell Street, Hawick, and drainage works at Ettleton Cemetery, Newcastleton. A donation from the Quality of Life Scheme, towards the purchase of two defibrillators, had also been requested for consideration by Members. The Neighbourhood Area Manager, Mr Finnie, advised that the shrubs to upgrade the beds had already been purchased and agreement was required retrospectively. The Ettleton Cemetery works would address the drainage issues and Buccleuch Estates had agreed to erect a single barb fence to prevent cattle from entering the area. The contribution to Avril's Trust would enable the purchase of a further two defibrillators to be located within Hawick Town. The initial costing overheads would be £2,895 and Avril's Trust would fund the balance. The Trust would also be responsible for the additional costs of maintaining the machines. The contribution would be split equally between both Hawick & Denholm and Hawick & Hermitage Wards. Mr Finnie advised that an additional small scheme, for grass cutting at The Moat, at a cost of £400.00 required approval.

DECISION

(a) **AGREED the following new Neighbourhood Small Schemes for implementation:-**

(i)	Contribution towards purchase of shrubs, O'Connell Street	£500
(ii)	Drainage works at Ettleton Cemetery	£285
(iii)	Grass cutting at The Moat.	£400

(b) **AGREED the following new Quality of Life Scheme for implementation:-**

(i) Contribution towards purchase of two defibrillators, Hawick town. £1,185

(c) **NOTED the updates on previously approved Neighbourhood Small Schemes as detailed in Appendix A to the report.**

6. **POLICE SCOTLAND.**

There had been circulated, copies of a report from Inspector Carol Wood, Police Scotland, updating the Forum on Police Scotland activity up to 30 April 2015. Inspector Wood began by referring to the lack of police presence at the last meeting; this had been the only meeting there had not been a police officer in attendance. Inspector Wood clarified that if an officer was not in attendance there was a genuine reason. Inspector Wood went on to discuss the issues raised at that meeting: The disabled parking bays were presently being consulted on through other Area Forums. Extension to the 30mph zone at The Dunk was awaiting a response from Amey. The Locality Officer had informed the school of the road safety issues, spoken to pupils and carried out sporadic checks. The drop in solvency rates was, in the main, due to the increase in reports of vandalism during the last year. Although in 2013-14 there had been a marked drop in solvency rates compared to

the previous year, and the figures for 2014-15 were similar to those reported two years ago. Encouragingly, there had been a reduction in the number of violent crimes reported as well as sexual crimes and the detection rates for both of these crimes had increased over the last year. Inspector Wood advised that Police Scotland faced the Scottish Borders Police, Fire & Scrutiny Board on a quarterly basis where senior Police Officers were held to account over a number of issues, including performance. Inspector Wood concluded by referring to the ward priorities and other incidents of note in the report. The Chairman commended Police Officers for tracking down the family in Durham responsible for rural thefts in the area. Members had visited Bilston Glen and noted the improvement to the service and welcomed the recruitment and training programme presently underway.

**DECISION
NOTED.**

7. **SCOTTISH FIRE & RESCUE SERVICE.**

There had been circulated, copies of a report from Russell Bell, Station Manager, Hawick Fire Station updating the Forum on Scottish Fire and Rescue activity for the month of April 2015.

**DECISION
NOTED.**

8. **OPEN QUESTIONS**

(a) A member of the public expressed concern at the Boundary Commission's proposed boundary changes and the detrimental effect on Hawick & Hermitage Ward and Hawick & Denholm Ward. The Chairman advised that the decision to reduce the number of Ward Councillors from six to four had been made and the number of Councillors would reduce to four. With regard to the boundary changes, the Commission had based their proposals on areas of deprivation and number of electors. Certain areas in Scotland would have their Councillor numbers increased and other areas decreased. Members had been working with SBC's officers on a counter proposal to retain Newcastleton with Hawick. The Forum highlighted the conflict in the Boundary Commission's proposals, which had not taken into consideration traditional historical and national geographical boundaries. There was concern that the existing proposals, which moved Hornshole into the new Ward, would affect the Common Riding. The Boundary Commission's proposal for changes to existing Ward boundaries would be considered at the Council Meeting on 21 May 2015. Local Members would be attending the meeting and propose an alternative proposal, retaining Newcastleton, Denholm and Hornshole with Hawick. Following the Council meeting, there would be public consultation on the proposed changes. It was important that organisations and individuals engaged with this process.

**DECISION
NOTED.**

(b) A member of the public representing Hawick Steering Group, advised that the results of a survey completed by traders, showed that 54% of those surveyed, felt that the one way system through the town, was travelling in the wrong direction and resulted in a loss of trade (26% felt that the direction was correct and 20% had not responded). The Chairman advised that the Council had made the decision on the direction of traffic flow following consultation with a stakeholders group which included representatives from the public, NHS and traders. However, a request would be made to bring a report back to a meeting of the Teviot and Liddesdale Area Forum to review the workings of the decision for the traffic flow direction for Hawick's one-way system.

DECISION

AGREED to request a report on the workings of the decision for the traffic flow direction in respect of Hawick's one-way system.

9. **COMMUNITY COUNCIL SPOTLIGHT**

- (a) Mr Griffiths, Hobkirk Community Council, advised that the newly elected Community Council had held their first meeting and approved their Constitution.
- (b) Mr Stevenson, Upper Teviot and Borthwick Water, advised that logging vehicles were causing potholes at the Common Side Bridge. Motorbikes were exceeding the 50 mph limit on the A78 and he requested that the Police investigate. There had been ten applications to the Community Fund, six had been approved.
- (c) Mr Grieve, Burnfoot Community Council, advised that there had been a successful walkabout with Hawick Police and an enjoyable Coronet's night.
- (d) Councillor Smith reported that there was a replacement windows policy consultation document on SBC's website to 26 July 2015.

DECISION

NOTED the reports.

10. **DATE OF NEXT TEVIOT AND LIDDESDALE AREA FORUM MEETING.**

The next meeting of the Teviot and Liddesdale Area Forum would be held on Tuesday, 16 June 2015 at 6.30 pm in Lesser Hall, Town Hall, Hawick.

DECISION

NOTED.

The meeting concluded 8.05 pm

NEIGHBOURHOOD SMALL SCHEMES and QUALITY OF LIFE

Report by Service Director Neighbourhood Services

TEVIOT & LIDDESDALE AREA FORUM

16 JUNE 2015

1 PURPOSE AND SUMMARY

- 1.1 **This report seeks approval for the proposed new Neighbourhood Small Scheme from the Area Forum and updates the Forum on previously approved Neighbourhood and Quality of Life Schemes.**
- 1.2 The following Neighbourhood Small Scheme has been requested for consideration by the Teviot & Liddesdale members: - upgrade footpath at Waverley Walk, Hawick.

2 RECOMMENDATIONS

- 2.1 **I recommend that the Teviot & Liddesdale Area Forum:**
 - (a) **approves the following new Neighbourhood Small Scheme for implementation:-**
 - (i) **Upgrade footpath at Waverley Walk, Hawick. £725**
 - (b) **notes the updates on previously approved Neighbourhood Small Schemes as detailed in Appendix A to this report.**
 - (c) **notes the updates on previously approved Quality of Life Schemes as detailed in Appendix B to this report.**

3 BACKGROUND

- 3.1 Elected Members, Community Councils and the public can request potential Neighbourhood or Quality of Life schemes or work to be undertaken by the Neighbourhood squads by contacting the Neighbourhood Area Manager direct. Neighbourhood Operations is contactable via the new Scottish Borders Council telephone number 0300 100 1800, e-mail address – enquiries@scotborders.gov.uk or by writing to Neighbourhood Services, Council Headquarters, Newtown St. Boswells, Melrose TD6 0SA.

The following scheme has been requested for consideration via these routes to enhance the Teviot & Liddesdale Area:-

- (a) Upgrade footpath along Waverley Walk, (Melgund Bridge eastward approx. 80 lin.metres) Hawick (£725). This request was received from local Ward Councillors.
- 3.2 Works will be scheduled to meet specific area needs, local timetable and to maximise the overall efficiency of the works programme.
- 3.3 Updates on previously approved Neighbourhood Small Schemes as detailed in Appendix A to this report.
- 3.4 Updates on previously approved Quality of Life Schemes as detailed in Appendix B to this report.

4 IMPLICATIONS

4.1 Financial

- (a) A budget of £34,702 is available through Neighbourhood Services for small schemes in the Teviot and Liddesdale area in 2015/16. It has been agreed previously that this budget will be split equally between the Hawick & Hermitage and Hawick & Denholm Wards. If the above scheme is approved, then there will be a remaining budget of £14,261 in Hawick & Hermitage Ward and £17,351 in Hawick & Denholm Ward for future schemes.

Appendix A list up-dates on previously approved Neighbourhood Small Schemes.

- (b) In addition, a budget of £20,000 is available for Quality of Life schemes in the Teviot & Liddesdale Area in 2015/16. It has been agreed previously that this budget will be split equally between the Hawick & Hermitage and Hawick & Denholm Wards. There is a remaining budget of £9,407 in each of the Wards.

Appendix B list up-dates on previously approved Quality of Life Schemes.

4.2 Risk and Mitigations

If these budgets are not spent, the local area will not benefit from improvement works being carried out.

4.3 Equalities

The proposals within this report will not have an adverse impact on any of the equality groups - race, disability, age, sexual orientation or religion/belief.

4.4 Acting Sustainably

It is anticipated that there will be a variety of economic, social or environmental benefits arising from the proposed schemes in para 2.1.

4.5 Carbon Management

There are no significant effects anticipated on carbon emissions to the Council by doing or not doing what is proposed.

4.6 Rural Proofing

This report does not relate to new or amended policy or strategy and as a result rural proofing is not an applicable consideration.

4.7 Changes to Scheme of Administration or Scheme of Delegation

There is no change to either the Scheme of Administration or the Scheme of Delegation.

5 CONSULTATION

- 5.1 The Chief Financial Officer, the Monitoring Officer, the Chief Legal Officer, the Service Director Strategy and Policy, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council are being consulted and any comments received will be incorporated in the final report.

Approved by

Service Director Neighbourhood Services

Signature

Author(s)

Name	Designation and Contact Number
Alistair Finnie	Neighbourhood Area Manager (Teviot & Liddesdale) 01835 824000 Ext 6535

Background Papers: None

Previous Minute Reference: None

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Jacqueline Whitelaw can also give information on other language translations as well as providing additional copies.

Contact us at Jacqueline Whitelaw, Scottish Borders Council, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA, Tel 01835 825431, Fax 01835 825071, email eitranslationrequest@scotborders.gov.uk.

This page is intentionally left blank

This page is intentionally left blank

This page is intentionally left blank



“Keeping People Safe”

**Teviot & Liddesdale Area Forum June 2015
Scottish Fire and Rescue Service Report.**

(Station Manager Russell Bell)

Purpose of the Report

The purpose of this report is to inform the Teviot & Liddesdale Area Forum on Scottish Fire and Rescue Service activity for the month of May 2015.

Service Delivery activity in the Teviot & Liddesdale Area.

Incident type	Occurrences	Detail	Casualties
Fire- House	1	Fire in common stairwell of flats.	0
Fire- Open/ other	0		N/A
Special Service	3	2 x assist fallen person, 1 x flooding.	0
Unwanted Fire Signals	9	4 x sheltered housing, 3 x hospital, 1 x community centre, 1 x industrial premises.	N/A

Prevention and Protection activity.

Fire prevention and protection activity over recent years has been key to reducing the number of fires, casualties and losses in Scotland thus minimising the economic and social impact of fire on communities. The seasonal community safety calendar provides the catalyst for a number of initiatives and schemes throughout the calendar year.

Activity, which is ongoing at the moment within the Teviot & Liddesdale area;

- Community Planning Partnership- Scottish Fire and Rescue Service have been active within the local Resilient Communities groups, and have submitted proposals supporting the Burnfoot Community Futures strategy for the Hub. We have also been actively supporting local elected members who have highlighted combustible materials on common stairwells.

NOT PROTECTIVELY MARKED

- Young Drivers S6 Programme- is an initiative aimed at educating new/potential drivers. PowerPoint presentation in the classroom is followed by practical education with a crashed car in conjunction with local Scottish Fire and Rescue Service crews. This initiative has been running at Hawick High School and has received encouraging feedback from both students and staff.
- Scottish Fire and Rescue Service staff in all our local stations provide Home Fire Safety Visits all year round. The visits provide the householder with a home visit, focussing on identifying and reducing the risks of fire in the home. Smoke detectors with a 10-year battery life are provided as part of this free service. Freephone number for this service is 0800 0731 999.
- Firesharp is an initiative for Primary 6 pupils, providing face-to-face education within our local Primary schools on matters of fire risk and prevention.
- Crucial Crew is the practical follow up to the P6 educational input. All P7 pupils in the area attend a multi-agency event at Tweedbank where they are placed in real life scenarios and guided on the appropriate safe actions.
- Fire Safety Audits provide a targeted examination of a business premises and their relevant documents to ascertain how the premises are being managed regarding fire safety. The enforcement officer also engages with members of staff to confirm their level of fire safety awareness.
- Unwanted Fire Alarm Signals are being addressed by our phased intervention actions which identifies premises which are producing 'false alarms', provides guidance on how to reduce a reoccurrence, and can also evoke legislation if occurrences fail to reduce in number- operationally, this can result in a reduction in the number of fire engines which will attend a 'repeat offender'.
- Fire Case Study and Adult & Child Protection Policies ensure multi agency involvement is provided for the support and protection for our higher risk members of the community.

Thematic Action Planning

The Prevention & Protection (P&P) departments of the Scottish Fire and Rescue Service initiate thematic plans throughout the year aimed at making our communities safer.

The summer season thematic period is now active active (29 June – 28 August) and focusses on the following;

- Fire Related Anti-Social Behaviour
- Holiday Safety
- Countryside and Outdoor Safety

For the summer thematic period, P&P management will be required to report our level of success against the following indicators;

(Reduce the number of deliberate primary* and secondary** fires)

1. Reduce the number of fires in derelict/unoccupied buildings
2. Reduce the number of fires involving refuse/rubbish
3. Reduce the number of outdoor fires involving grass/heather/heathland and/or forested areas.

NOT PROTECTIVELY MARKED

4. Reduce fire related antisocial behaviour
5. Promote fire safety within seasonal sleeping risks (including, hotels, guest houses/boarding houses, caravan/camping sites and holiday centres)
6. Promote water safety and reduce the number of fires and accidents involving boats, leisure craft and ferries
7. Contribute to the delivery of summer road safety initiatives

**Primary fires include buildings (including mobile homes) which are fit for occupation and those under construction. Caravans & vehicles (not derelict). Outdoor storage, plant and machinery. Agricultural and forestry premises & property.*

***Secondary fires include single derelict buildings. Grassland including heath, hedges, railway embankments and single trees. Intentional straw or stubble burning. Outdoor structures including lamp-posts, traffic signs, playground furniture, hoardings etc. Refuse and refuse containers. Derelict vehicles*

Multi Ward Operating Plan

The Multi Ward Operating Plan for Teviot & Liddesdale, covering the Hawick & Hermitage/ Hawick & Denholm Wards is available. The plan sets out the priorities and objectives for the Scottish Fire and Rescue Service (SFRS) within the area. The SFRS will continue to work closely with our partners in Teviot & Liddesdale to ensure we are all 'Working Together For A Safer Scotland'. The plan can be accessed via the following link;

[Http://www.firescotland.gov.uk/your-area/east/ward-operational-plans.aspx](http://www.firescotland.gov.uk/your-area/east/ward-operational-plans.aspx)

Station Manager Russell Bell- Hawick Fire Station
Scottish Fire and Rescue Service
Tel: 01450 372321 email: russell.bell2@firescotland.gov.uk

This page is intentionally left blank